



Ph.D. Geography Degree Plan

Student Name: _____ ID: _____

Please meet with your thesis advisor and sub area counselor to update form at the beginning of every academic year. Return the updated form to the Graduate Coordinator.

Normal Progress Timeline

first year

semester 1

Geog 765 (if not yet)
Confirm advisor
Coursework

semester 2

Preliminary research
Coursework

summer

Preliminary research

second year

semester 3

Prep. qualifying exams
Coursework

semester 4

Finish qualifying exams
Form thesis committee
Coursework

summer

Proposal research

third year

semester 5

Proposal defense
Dissertation research

semester 6+

Dissertation research
Write dissertation
Dissertation defense

Committee

_____ Advisor
_____ Member 2
_____ Member 3
_____ Member 4
_____ Member 5

Breadth Requirements

<i>Planned Semester</i>	<i>Date Completed</i>	
_____	_____	Physical geography
_____	_____	Human geography (Regional)
_____	_____	People-environment (Regional)
_____	_____	Cartography
_____	_____	Statistical methods

Program Requirements

<i>Planned Semester</i>	<i>Date Completed</i>	
_____	_____	Geography 765 (MS degree not from here)
_____	_____	<i>Course Number</i> _____ <i>Professor</i> _____
_____	_____	Seminar 1 _____
_____	_____	Seminar 2 _____

Minor (10 crs):

Option _____	Area: _____
_____	_____
<i>Planned Semester</i>	<i>Date Completed</i>
<i>Planned Semester</i>	<i>Date Completed</i>
Course _____	_____
_____	_____

Skills (6 crs):

Option _____	a) Language	b) quantitative	c) qualitative	d) combination of b & c
_____	_____	_____	_____	_____
<i>Planned Semester</i>	<i>Date Completed</i>	<i>Planned Semester</i>	<i>Date Completed</i>	<i>Date Completed</i>
Course _____	_____	_____	_____	_____

Preliminary Exams

<i>Planned Semester</i>	<i>Date Completed</i>	<i>Completion</i>	<i>Confirmation</i>
_____	_____	General qualifying exam	_____
_____	_____	Specific qualifying exam	_____
_____	_____	Request prelim warrant	_____
_____	_____	Proposal defense	_____

Defense

<i>Date Completed</i>	
_____	Request final warrant
_____	Dissertation defense
_____	Graduate School final review
_____	Dissertation deposit
_____	Bindery fee

	Thesis Advisor (Sig./Date)	Sub Area Counselor (Sig./Date)
Year 1:	_____ / _____	_____ / _____
Year 2:	_____ / _____	_____ / _____
Year 3:	_____ / _____	_____ / _____
Year 4:	_____ / _____	_____ / _____

NOTES:

MINOR AGREEMENT FORM

All students must fill out this form, which is available from the Graduate Student Coordinator. The minor (and the Skills Package) must be completed before students can be granted “dissertator” status.

PRELIMINARY WARRANT

Request the warrant from the Graduate Student Coordinator *at least three weeks ahead of time*. The Graduate School will generate a warrant if you have completed all requirements and have no “incompletes” on your transcript. The thesis committee following a successful defense must sign the warrant.

PROPOSAL DEFENSE DATE

Set a defense date and time in consultation with your advisor. Notify your committee and the Graduate Student Coordinator.

ROOM FOR PROPOSAL DEFENSE

Most students defend their proposal and dissertation in the Geography Library’s Hartshorne Room. Contact the librarian in the Library to reserve the room as soon as you have a date. Contact the main office (Room 160) to reserve audio/visual equipment.

DISSERTATOR STATUS

Once you reach dissertator status, you have *five years* to complete and defend your dissertation. You *must* maintain continuous enrollment for that entire period: three dissertator credits in both fall and spring.

FINAL DEFENSE WARRANT

Request the warrant from the Graduate Student Coordinator *at least three weeks ahead of time*. Check the Graduate School website for warrant and degree deadlines:

<http://info.gradsch.wisc.edu/admin/academicservices/ddd.html>

DEFENSE DATE/ROOM (See above)

DISSERTATION FORMATTING REQUIREMENTS

See the Graduate School website for information regarding formatting:

<http://info.gradsch.wisc.edu/admin/academicservices/pguide.html>. When “department style requirements” are referred to, consult with your advisor or use the AAG format.

DEPOSIT IN GEOGRAPHY LIBRARY

When depositing a dissertation with the Geography Library, the student must obtain a Geography Library Deposit Certificate from the Graduate Coordinator. This certificate must be filled out by the student and signed by the Geography Librarian to certify that the student’s dissertation has been deposited. After this has been done, it must be returned to the Graduate Coordinator. *The Graduate Coordinator will not submit a warrant unless this certificate has been returned.*

GRADUATE SCHOOL FINAL REVIEW

You must make an appointment with the Graduate School Degree Coordinator for a final check of your dissertation. You should make your appointment as soon as you have a date, as the timeslots fill quickly at the end of the semester. For more information, see:

<http://info.gradsch.wisc.edu/admin/academicservices/ddd.html> Step #3.

BINDERY FEE

You are required to pay for microfilming and binding through the Bursar’s Office. See

<http://info.gradsch.wisc.edu/admin/academicservices/ddd.html> Step 5. You must pay the fee by the degree deadline in order to get the degree for that semester.