



# M.S. Cartography/GIS Degree Plan

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_

Meet with your Thesis Advisor and Academic Counselor to update this form at the beginning of every semester. (Return updated form to Graduate Coordinator)

## Normal Progress Timeline

first year

### semester 1

Geog 765  
Choose advisor  
Coursework

### semester 2

Geog 766  
Thesis proposal  
Form committee  
Coursework

### summer

Thesis research

second year

### semester 3

Coursework  
Thesis research

### semester 4

Write thesis  
Defend thesis

## Committee

\_\_\_\_\_ Advisor  
\_\_\_\_\_ Member 2  
\_\_\_\_\_ Member 3

## Breadth Requirements

Planned Semester	Date Completed	
_____	_____	Quantitative methods
_____	_____	Mathematics 1 (_____)
_____	_____	Mathematics 2 (_____)
_____	_____	Geography 1 (_____)
_____	_____	Geography 2 (_____)

## Program Requirements

Planned Semester	Date Completed	
_____	_____	Geography 765
_____	_____	Geography 766 (thesis proposal)
_____	_____	Geography 370
_____	_____	Geography 375
_____	_____	Geography 377
_____	_____	Core course 1 (_____)
_____	_____	Core course 2 (_____)
_____	_____	Geography 970 (3)

## Defense

*Date Completed*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Request warrant (Minimum 3 weeks before defense)  
Final oral exam form  
Thesis defense  
Thesis deposit

Advisor (Sig./Date)      Counselor (Sig./Date)

Semester one:	_____ / _____	_____ / _____
Semester two:	_____ / _____	_____ / _____
Semester three:	_____ / _____	_____ / _____
Semester four:	_____ / _____	_____ / _____

## NOTES:

### DEFENSE DATE

Set a defense date and time in consultation with your advisor. Notify your committee and the Graduate Student Coordinator.

### ROOM FOR DEFENSE

Most students defend their thesis in the Geography Library's Hartshorne Room. Contact the librarian in the Geography Library to reserve the room as soon as you have a date. Contact the main office (Room 160) to reserve audio/visual equipment.

### WARRANT

Request a warrant from the Graduate Student Coordinator *at least three weeks ahead of time*. The Graduate School will generate a warrant if you have completed all requirements and have no "incompletes" on your transcript. The thesis committee following a successful defense must sign the warrant.

*Note:* During the semester the thesis is defended, you must be registered for 2 graduate credits.

Check the Graduate School website for warrant and degree deadlines:

<http://info.gradsch.wisc.edu/admin/academicservices/mdegree.html>

### MASTER'S DEGREE FINAL ORAL EXAM FORM

*Prior to the defense*, you must obtain a copy of this form from the Departmental Graduate Student Coordinator, and complete the appropriate section. The Graduate Student Coordinator will keep the warrant and exam form until your defense.

### THESIS FORMATTING REQUIREMENTS

See the Graduate School website for information regarding formatting:

<http://info.gradsch.wisc.edu/admin/academicservices/mguide.html>. When "department style requirements" are referred to, consult with your advisor or use the AAG format.

You must include an "Advisor's Approval Page" in your final copy. The Geography Department does not have a standard form for this page. Please use a single sheet with the word "APPROVED," followed by your advisor's signature, title, and the date signed. This page is not counted in pagination.

### DEPOSIT IN GEOGRAPHY LIBRARY

When depositing a thesis with the Geography Library, the student must obtain a Geography Library Deposit Certificate from the Graduate Coordinator. This certificate must be filled out by the student and signed by the Geography Librarian to certify that the student's thesis has been deposited. After this has been done, it must be returned to the Graduate Coordinator. *The Graduate Coordinator will not submit a warrant unless this certificate has been returned.*

### DEPOSIT IN MEMORIAL LIBRARY

You must submit your unbound thesis in person to the Memorial Library, room B137. You cannot submit by mail. The Memorial Library will notify the Graduate School of deposit, and the Graduate School will notify the Registrar's Office. You must deposit your thesis by the degree deadline in order to get the degree for that semester.

